

The Friends of the Princess Royal University Hospital

(Incorporating the Friends of Bromley Hospital)

Registered Charity Number 231071

Annual Report and Financial Statements

for the year ended 31 March 2020

The Friends of the Princess Royal University Hospital

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The Friends of the Princess Royal University Hospital

CHARITY INFORMATION

Trustees	See Trustees' Report
Charity Number	231071
Office	The Princess Royal University Hospital Farnborough Common Orpington BR6 8ND
Independent Examiner	Paul Denby Chartered Accountant Keston Kent BR2 6EE
Bankers	National Westminster Bank plc Orpington BR6 0NS Lloyds Bank plc Box 1 BX1 1LT

The Friends of the Princess Royal University Hospital

TRUSTEES' REPORT

The Trustees present their report along with the Financial Statements of the charity for the year ended 31 March 2020. The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)".

Objects and activities

- (a) To mobilise, encourage and foster the interest of the Public in the patients and staff and support the work of the Princess Royal University Hospital and Green Parks House, both within the hospital and within the community.
- (b) To provide funds for the purpose of supplementing in such manner as the Friends think fit the resources of the NHS service in the London Borough of Bromley.
- (c) To provide a link between the Princess Royal University Hospital and Green Parks, and the community they serve.

Review of transactions and financial position

The Friends makes grants and donations considered appropriate taking into account the levels of donations and reserves.

The balance sheet on page 8 shows that at 31 March 2020 the total funds of the charity were £121,888 (2019 - £146,471). It is the policy of the charity to maintain sufficient unrestricted funds to cover administration and to respond to applications for grants.

The trustees who served during the period

Pauline Allard - Honorary Chairman
Wendy Reeves - Honorary Vice Chairman
Pamela Thomas - Honorary Secretary
Sally Panton - Honorary Treasurer
Clare Allen
Anne Edwards
Peter Harris
The Reverend Canon Tim Mercer
Carole Sissons
Diana Smith

The Friends of the Princess Royal University Hospital

TRUSTEES' REPORT (CONTINUED)

Trustees responsibilities in relation to the financial statements

The trustees are responsible for preparing the annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to accurately show the receipts and payments of the charity for the year and its financial position at the year end.

In preparing those financial statements, the Trustees are required to:

- a) Select suitable accounting policies and then apply them consistently;
- b) Observe the methods and principles in the Charities SORP;
- c) Make judgments and estimates that are reasonable and prudent;
- d) State whether applicable accounting standards have been followed subject to any material departures disclosed and explained in the financial statements;
- e) Prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue in operation.

The trustees are responsible for keeping accounting records, that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the Financial Statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



Pauline Allard
Honorary Chairman

Date: 2 June 2020

The Friends of the Princess Royal University Hospital

HONORARY INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE PRINCESS ROYAL UNIVERSITY HOSPITAL

I report to the trustees on my examination of the accounts of The Friends of the Princess Royal University Hospital (the Charity) for the year ended 31 March 2020.

Responsibilities and basis of report

As the trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).


I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable proper understanding of the accounts to be reached.



Signed

Paul Denby
Keston, Kent BR2 6EE
Member of the Institute of Chartered Accountants
in England & Wales

Date: 3 June 2020

The Friends of the Princess Royal University Hospital

STATEMENT OF FINANCIAL ACTIVITIES YEAR ENDED 31 MARCH 2020

	Note	2020 £	2019 £
Income			
Donations		7,342	5,905
Restricted donations		13,953	4,897
Subscriptions		3,985	2,995
Lottery		-	384
Fundraising activities	2	10,887	9,191
HMRC Gift Aid		2,011	1,803
Gross interest		993	839
Total income		<u>39,171</u>	<u>26,014</u>
Expenses			
National Association membership (Attend)		557	530
Sundry expenses and publicity		645	730
		<u>1,202</u>	<u>1,260</u>
Grants			
Hospital projects	3	32,364	51,716
Hospital projects from restricted funds	4	26,230	-
Monetary gifts	5	3,958	3,712
		<u>62,552</u>	<u>55,428</u>
Total expenditure		<u>63,754</u>	<u>56,688</u>
(Deficit) of income over expenditure for the year		(24,583)	(30,674)
Fund balance at 1 April 2019		146,471	177,145
Fund balance at 31 March 2020		<u>121,888</u>	<u>146,471</u>

The notes on pages 9 and 10 form part of these financial statements

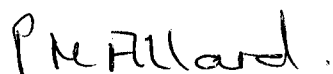
The Friends of the Princess Royal University Hospital

BALANCE SHEET AS AT 31 MARCH 2020

	Note	2020 £	2019 £
Current Assets			
Bank and cash			
Bank current accounts		4,649	7,353
Bank deposit accounts		116,375	140,751
Cash in hand		126	169
Total bank and cash		<u>121,150</u>	<u>148,273</u>
Debtors and prepayments			
Attend subscription 2020/21		585	557
Due from Marina Patterson Trust		153	-
		<u>738</u>	<u>557</u>
		<u>121,888</u>	<u>148,830</u>
Current Liabilities			
Kings Hospital Charity		-	1,868
Sundry accruals		-	491
		<u>-</u>	<u>2,359</u>
Net Assets		<u>121,888</u>	<u>146,471</u>
Funds			
Restricted funds	6	28,267	40,504
Unrestricted funds		93,621	105,967
		<u>121,888</u>	<u>146,471</u>

The notes on pages 9 and 10 form part of these financial statements

Approved at a meeting of the trustees on 2 June 2020



Honorary Chairman



Honorary Treasurer

The Friends of the Princess Royal University Hospital

NOTES TO THE FINANCIAL STATEMENTS

1 Accounting policies

1.1 Basis of preparation

The accounts have been prepared in accordance with the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The accounts have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

Income (including donations received) and expenses are recognised on an accruals basis.

Income tax recoverable on donations under the Gift Aid Scheme is accounted for on a receipts basis.

1.2 Donations and legacies

Donations received for specific purposes are treated as Restricted Funds.

1.3 Grants payable

Grants are made to the Princess Royal University Hospital via Kings College Hospital Charity and are accounted for when invoiced by the Charity. The Friends of the PRUH has committed to certain grants but these Committed Funds are not recognised in the financial statements until an invoice has been received from Kings College Hospital Charity. Committed Funds are shown in the notes to the accounts.

	2020 £
2 Fundraising activities	
Easter Tombola	1,942
Train Track Event	1,853
Cheese & Wine Speaker Evening	1,329
Carols at Christmas	1,006
Sales of books, cards, toys and gifts	4,757
	<hr/> 10,887
3 Hospital projects	
Bereavement book and display cabinet for Hospital Chapel	2,880
Furniture, refrigerator and microwave oven for Medical 6 Ward	4,620
Bladder scanner for Discharge Lounge	7,000
Toiletry packs for patients' emergency use	1,385
Specialist support chair for general use	2,298
Contribution towards specialist support chair for Stroke Unit	741
Furniture for Relatives' Room Emergency Assessment Unit	1,315
Furniture for Bereavement Suite Interview Room	1,883
Waiting Room chairs for the Radiology Departments	7,450
Dementia friendly clocks for wards and departments	2,180
Ear plugs and eye masks for Emergency Department	58
Radios for long stay patients during restrictive visiting due to Covid-19	240
Contribution to Garden furniture for Medical 4	314
	<hr/> 32,364

The Friends of the Princess Royal University Hospital

NOTES TO THE FINANCIAL STATEMENTS

4 Hospital projects from restricted donations

Ongoing travel scheme for Paediatric Oncology	3,053
Oxylog ventilator for Paediatric High Dependency Ward	9,703
Specialist support chair for Stroke Unit part funded by staff and patients' relatives	1,556
Garden furniture for Medical 4 Ward mainly funded by grateful patient's relatives	1,300
Reclining chairs for Discharge Lounge funded by Beckenham Rotary	1,373
Furniture for Bereavement Suite Interview Room funded by Dean Wilson	1,192
Waiting Room chairs for the Radiology Departments funded by The Chartwell Cancer Trust (shared project)	7,450
Special Care Baby Unit	230
Dementia friendly clocks for wards and departments	220
Wall Art for Bereavement Suite funded by Marina Patterson Memorial Trust	153
	26,230

5 Monetary gifts

For wards and departments at Christmas	3,398
For Kings Hampers, clothing and teas for patients	460
Dignity Award for Nursing Staff	100
	3,958

6 Restricted funds including interest

	Opening balance	Additions	Interest	Funds used	Closing balance
Legacy reserved for Paediatric Oncology	9,595		10	(3,053)	6,552
Legacy reserved for Paediatric Ward	29,983		30	(9,703)	20,310
Donations for Stroke Ward	926	630		(1,556)	-
Donation for Medical 4 garden furniture	-	1,300		(1,300)	-
Beckenham Rotary for Discharge Lounge chairs	-	1,373		(1,373)	-
Donation from Dean Wilson Funeral Director	-	1,192		(1,192)	-
The Chartwell Cancer Trust for shared project	-	7,450		(7,450)	-
Donation for Special Care Baby Unit	-	230		(230)	-
Plumstead Lodge for Paediatric Asthma	-	1,200		-	1,200
Hospital staff for Dementia clocks	-	220		(220)	-
Donations for postponed Tombola	-	155		-	155
Donation for Covid-19 project	-	50		-	50
Donation from Marina Patterson Memorial Trust	-	153		(153)	-
	40,504	13,953	40	(26,230)	28,267

7 Committed funds for The Princess Royal University Hospital

At the year end the charity has agreed to the following expenditure. These obligations have not been included with liabilities in the balance sheet.

Water cooler for Mortuary Waiting Room	630
Furniture and blind for Accident and Emergency Staff Room	4,355
Furniture for Accident and Emergency Relatives' Room	1,530
Furniture and equipment for Butterfly Room	2,074
	8,589